

RESOLUTION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the Mayor be authorized to sign and submit a Grant Application to the Texas Forest Service on behalf of the City of El Paso in the amount of \$20,000.00 for the Arborist; and

That the Street Department be authorized to furnish additional information that may be required by the Texas Forest Service in connection with the Grant Application for this Project; and

That the Mayor be authorized to execute, on behalf of the City of El Paso, any Grant Agreement and related documents, and any amendments to the initial Grant Agreement which increases or decreases funds, provided that no additional City funds are required, upon approval by the Texas Forest Service.

[In-kind matching funds in the amount of \$20,000.]

APPROVED this 13th day of **July, 2004**.

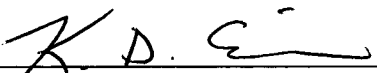
THE CITY OF EL PASO

Joe Wardy
Mayor


ATTEST:

Richarda Duffy Momsen, City Clerk

APPROVED AS TO FORM:


Kevin D. Elkins
Assistant City Attorney

APPROVED AS TO CONTENT:


Daryl W. Cole
Streets Director

GA 74-2004

GRANT APPLICATION REVIEW

DEPARTMENT

Office of the Mayor
C/O El Paso Green Sweep Committee

TYPE OF GRANT

Urban Forestry 50/50 Match

CONTROL

806

GRANTOR

Texas Forest Service

EFFECTIVE DATE

7/15/2004

MATCHING FUND REQ

☒

YES

☐

NO

SOURCE OF FUNDS (GRANT AMOUNT, MATCHING, IN-KIND, INTERGOVERN.)

Grant for \$10,000. \$3,600 cash match, \$6,400 in-kind. All match requirements will be met by donations from El Paso Green Sweep Committee.

JUL 8 '04 AM 9:08

PERSONNEL FUNDED BY GRANT

N/A

BRIEFLY DESCRIBE HOW GRANT WILL BE USED AND ANY SPECIAL CONDITIONS FOR GRANT:

The Office of the Mayor of the City of El Paso, through its El Paso Green Sweep Committee (EPGSC), and with the cooperation of the Texas Forest Service and the use of the Urban Forestry Partnership Grant Program will produce a 30 second TV commercial and purchase airtime for promoting trees and their benefits. EPGS will commit \$3,600.00 in matching funds to purchase airtime. The cooperating TV stations will match purchased airtime and EPGSC members and volunteers will oversee the project.

REVIEWED BY:

CHIEF FINANCIAL OFFICER

CHIEF ADMINISTRATIVE OFFICER

OMB

GRANTS ACCOUNTING MANAGER

GRANTS COORDINATOR

COMMENTS



TEXAS FOREST SERVICE

The Texas A&M University System



Urban Forestry Partnership Grant Program 2004 Grant Application Form

Part I: Applicant Information

Project Title: CITY ARBORIST	For Official Use Only Grant No. _____ Statewide: <input type="checkbox"/> Local: <input type="checkbox"/>
Organization: CITY of El Paso - Street Dept	
Mailing Address:	
City: El Paso	State: TX ZIP: _____
Contact Person/Title: _____	
Daytime Telephone: 621-6765	E-mail Address: _____
Is your organization tax exempt? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Federal Employer ID Number: 746000749	

Part II: Executive Summary

A narrative of no more than three (3) typed pages must accompany each grant application form. The first part of this narrative should be in the form of a one-paragraph *Executive Summary* that briefly describes the project.

Part III: Organizational Goals

The second part of the narrative should clearly state how the project fits within the mission and goals of the organization by answering most or all of the following questions:

What is the overall mission of your organization? Who are your members or constituents? What is the role of the organization in promoting urban forestry in the community? How does the project help your group achieve its mission? What problem will it help solve? What will the long-term benefits to your organization and the community be? How will these be measured?

Part IV: Section A -- Project Work Plan

The third part of the narrative should address the following areas:

1. **Project Execution:** describe all planned activities for the project, the timetable for its completion, and the end result or product. A task/timeline chart may be included to summarize the activities.
2. **Participants:** name all the groups that will be involved and what their roles will be.
3. **Use of Federal Funds:** state how grant funds will be spent, along with any local cash contributions.
4. **In-Kind Contributions:** provide the sources and values for all in-kind contributions listed in the project budget.
5. **Project Communication:** describe any publicity for the project or how the results or product will be distributed in the community.

Part IV: Section B – Project Budget

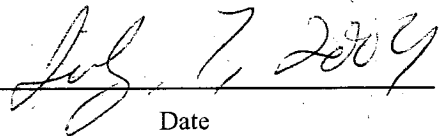
Expense Category	(1) Grant Funds (\$)	(2) Local Cash (\$)	(3) Local In-Kind (\$)
Personnel:	20,000	20,000	
Office Expenses:			
Travel:			
Supplies and Materials:			
Equipment:			
Professional Services:			
Contractual:			
Other ()::			
*Column Totals:	(a) 20,000	(b) 20,000	(c) - 0 -
*(a)=Grant Request, and Local Match Total (d)=(b)+(c)		*Local Match Total:	(d) 20,000

Part V: Forester Certification (worth 10 pts.)

I hereby certify that I have met with the applicant to review this proposal and the program requirements, and have recommended any changes that would help the project achieve the goals of the Urban Forestry **Partnership** Grant Program.



Signature of TFS Forester



Date

Part VI: Grant Application Authorization

As a duly authorized representative of the organization making this application, I hereby certify that all the information provided herein is true and represents the desires of this organization. I further certify that I understand the purpose and rules of the program, as set out in the Application Guide.

Name and Title of Authorized Representative

Signature of Authorized Representative

Date

Part II Executive Summary:

The purpose of this grant request is to continue with the assistance of funding for the City Arborist position of the City of El Paso. This will be the second year of this position, and we are requesting \$20,000.00. The projects and programs this grant has supported since this position was created are:

Fall Green Sweep Tree Planting (October 2003)

Setting park policy in support of the use of trees with thorns (October 2003)

The establishment of a City Tree Board (December 2003)

First City Sponsored Arbor Day Ceremony (April 2004)

The implementation of the Memorial Tree Program (May 2004)

The approved Tree and Plant List for use on Public Property (May 2004)

Supporting the revision of the City Landscape Ordinance (on-going)

Part III Organizational Goals:

The overall mission of the City of El Paso is to enhance the quality of life for all residents by providing the highest level of municipal services in an efficient and cost-effective manner. Part of that mission is to continue to involve citizens, businesses, developers, and city employees in the acknowledgement and improvement of our community forests.

The constituents of El Paso are predominately Hispanic (82%) and the 2000 census has El Paso listed with a population of 563,662, which encompasses about 248 square miles.

The role of our organization in promoting urban forestry in the community consists of the sharing of our arborist to other city departments and encouraging his involvement with the local nonprofits and city committees which have benefited this past year due to his participation. The city can proudly say that we have an established Tree Board, a new Tree Farm and Memorial Tree Program.

This position helps our organization achieve its' mission and helps to solve our problem by allowing us to have a person in place who is specifically assigned to deal with tree issues. As required by city ordinance developers are required to install landscape along city streets, medians and parks. When the project is accepted the City assumes responsibility. The City previously did not have anyone on staff that specifically dealt with tree issues. Due to the City being awarded this grant last year we were able to develop the City Arborist position, which has been pivotal in helping us resolve tree issues for municipal departments and elected officials.

The long-term benefits to the community are already turning into reality because of this position. The City arborist has been assigned to assist the newly formed City of El Paso Tree Board, which has been charged to develop several programs such as the Memorial Tree and City Plant list. Next on-line is too develop an Adopt-A-Median Program and come up with Community Tree Guidelines for the City of El Paso in pursuit of Tree City USA status.

The project is measured by the goals and accomplishments in just the few short months that the arborist has been installed major leaps in Urban and Community Forestry have happened for El Paso as mentioned above. Future goals have been set and as those goals are met they will be reported to TFS in the documentation process.

Part IV: Section A -- Project Work Plan

Project Description:

Responsibilities of the City Arborist include but are not limited to:
Beginning October 1st 2004 after notification of grant acceptance.

- Oversee and help manage Street Department landscape projects
- Act as liaison to City departments on tree related issues
- Act as City liaison to non-profits and attend meeting
- Provide training to employees and volunteers
- Develop volunteer programs to assist in the development of the City Tree Farm
- Work with city contractors and engineers on tree protection issues.
- Help produce a City Tree Protection Ordinance in cooperation with the Tree Board

Participants:

The City of El Paso will continue to employ Brent Pearson as the City arborist. The position is placed under Public Works and answers directly to the Street Department Director Mr. Daryl Cole. Brent will continue to assist and work with Oscar S. Mestas Regional Urban Forester with the Texas Forest Service; the West Texas Urban Forestry Council, El Paso Green Sweep, the City Tree Board, El Paso Water Utilities, and other organizations that require information and guidance on tree related issues.

Use of Federal Funds:

\$20,000.00 will be used for partial funding for Mr. Brent Pearson salary; this will be year two of requested funding for a professional position.

Matching funds: The City of El Paso will match with cash funds in addition to In-Kind supplies such as use of a City vehicle, office, equipment and professional development training.

Project Communication: The City of El Paso PR department will publicize the addition of the City Arborist and the goals of the project to all the local media. In addition we will be announcing volunteer opportunities and training via local media and through contact with local community organizations.